



# JEFFERSON COUNTY COUNTY ADMINISTRATOR

Website: [jeffersoncountywi.gov](http://jeffersoncountywi.gov)

**"Jefferson County: Responsible government  
advancing quality of life"**

**BEN WEHMEIER**  
County Administrator

**TAMMIE JAEGER**  
Administrative Secretary

## MEMORANDUM

**TO:** Editors

**FROM:** Ben Wehmeier, County Administrator

**DATE:** August 14, 2014

**SUBJECT:** JEFFERSON COUNTY Meetings – Week of August 18, 2014

<b>August 18, 2014 Monday</b>	Planning and Zoning Committee – Site Inspections	8:00 a.m.	Jefferson County Courthouse, Rm 203
	Intercounty Coordinating Committee (ICC)	9:00 a.m.	Marquette County 480 Underwood Ave, Montello
	Sheriff's Civil Service Commission	5:30 p.m.	Sheriff's Office 411 S. Center Ave, Jefferson
<b>August 19, 2014 Tuesday</b>	Board of Canvassers Re-convene to county, tally, and/or reject any late arriving absentee & provisional ballots received after Election Day.	8:30 a.m.	Jefferson County Courthouse, Rm 109
<b>August 20, 2014 Wednesday</b>	Land and Water Conservation Committee	8:00 a.m.	Jefferson County Courthouse, Rm 112
	Local Emergency Planning Committee (LEPC)	1:00 p.m.	UW Extension 864 Collins Rd, Jefferson
<b>August 21, 2014 Thursday</b>	Historic Sites Preservation Commission	6:30 p.m.	UW Extension 864 Collins, Rm 103, Jefferson
	Planning and Zoning Committee – Public Hearing	7:00 p.m.	Jefferson County Courthouse, Rm 205
<b>August 22, 2014 Friday</b>	Law Enforcement and Emergency Management	8:30 a.m.	Jefferson County Courthouse, Rm 112
	Korth County Park Ribbon Cutting Event	3:00 p.m.	Korth County Park W8930 Korth Lane, Lake Mills
<b>August 23, 2014 Saturday</b>	Lower Spring Lake Rehabilitation District	11:00 a.m.	Beach Pavilion, Palmyra
<b>August 24, 2014 Sunday</b>	No Scheduled County Meetings		

**AGENDA**  
**JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE**  
**SITE INSPECTIONS**

*Steve Nass, Chair; Greg David, Vice-Chair; Don Reese, Secretary; Amy Rinard; George Jaeckel*

**ROOM 203, COUNTY COURTHOUSE**  
**311 S. CENTER AVE., JEFFERSON, WI 53549**  
**8:00 A.M. ON MONDAY, AUGUST 18, 2014**

- 1. Call to Order**
- 2. Roll Call**
- 3. Certification of Compliance with Open Meetings Law Requirements**
- 4. Review of Agenda**
- 5. Public Comment (Not to Exceed 15 Minutes and Not to Include Petitions Slated for Decision)**
- 6. Site Inspections of Petitions to be presented in Public Hearing on August 21, 2014:**
  - R3744A-14 – Jan Arndt/D&J Arndt Trust Property, **N2819 Willing Rd**, Town of Hebron
  - R3743A-14 – Jerry Wolfram/Florence E Wolfram Trust Property, **N1388 CTH N**, Town of Cold Spring
  - CU1790-14 – Paul Antczak/Diane G West Property, **N4615 Highland Dr**, Town of Sullivan
  - R3745A-14 – E E Hoffer/Richard Zastrow Property, **W4684 Alvoss Ln**, Town of Watertown
  - R3746A-14 – Mike Walter/Walter Trust Property, **N9163 Horseshoe Rd**, Town of Watertown
  - R3683A-13 & R3747A-14 – Brad Walter/Michael & Sarah Walter Trust Property, **W8944 West Rd**, Town of Watertown
  - CU1788-14 – Steven & Carol Mertins, **N9146 Klug Ln**, Town of Waterloo
- 7. Site Inspection at N7744 Little Coffee Road in the Town of Watertown for Request by Kim Hookstead to Replace the Existing Home at More Than 100 Feet from its Current Location**
- 8. Adjourn**

If you have questions regarding the petitions, please contact the Zoning Department at 920-674-7131. Petition files referenced on this agenda may be viewed in Courthouse Room 201 between the hours of 8:00 a.m. and 4:30 p.m., Monday through Friday, excluding holidays. Materials covering other agenda items can be found at [www.jeffersoncountywi.gov](http://www.jeffersoncountywi.gov).

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 at least 24 hours prior to the meeting so that appropriate arrangements can be made.

*A digital recording of the meeting will be available in the Zoning Department upon request.*



# *Intercounty Coordinating Committee*

**Columbia, Dodge, Green Lake, Jefferson, Marquette & Sauk Counties**

## MEETING AGENDA & PROGRAM

(Updates in Process)

**Officers:**

Chairman

Russell Kottke  
Dodge County  
W8542 Laurel Hill Road  
Fox Lake, WI 53933

Vice Chairman

Andy Ross  
744 S. Main Street  
Poynette, WI 53955

Secretary / Treasurer

Dodge County UW-Extension  
127 E Oak Street  
Juneau, WI 53039

**Member Contacts:**

Columbia County

Vern E. Gove  
400 Dewitt Street  
Portage, WI 53901

Dodge County

Russell Kottke  
W8542 Laurel Hill Road  
Fox Lake, WI 53933

Green Lake County

Jack Meyers  
N 665 Fountain Lane  
Dalton, WI 53926

Jefferson County

Jim Schroeder  
539 E Reinel St  
Jefferson, WI 53549

Marquette County

Bob Miller  
N1305 18<sup>th</sup> Rd  
Dalton, WI 53926

Sauk County

Marty Krueger  
346 Warren Avenue  
Reedsburg, WI 53959

**Mailing Address:**

UW-Extension  
127 E Oak Street  
Juneau, WI 53039

<b>DATE:</b>	Monday, August 18, 2014
<b>TIME:</b>	9:00 am
<b>PLACE:</b>	Marquette County Services Center 480 Underwood Avenue (Hwy 23) Montello, WI 53949

<b>9:00 AM</b>	<b>Greet and Eat</b>
<b>9:30 AM</b>	<p>Call to Order – Chairman Russell Kottke</p> <p>Pledge of Allegiance</p> <p>Certification of Open Meeting Notice</p> <p>Adoption of Agenda</p> <p>Approval of Previous Meeting Minutes</p> <p>Reports from Visiting Legislative Officials</p> <p>Update of County Issues – WCA</p> <p>Open Discussion of County Issues</p> <p><b>Program Topic:</b> “Communicating/Working Effectively with State Agencies”</p> <p><b>Presenters:</b> Panel discussion with representatives from WCA, WDNR, WDOT</p> <p>Adjournment</p>

**SHERIFF'S CIVIL SERVICE COMMISSION  
AGENDA  
JEFFERSON COUNTY SHERIFF'S OFFICE  
CONFERENCE ROOM  
5:30 P.M.  
411 S. CENTER AVENUE  
JEFFERSON, WI 53549**

**CHRISTINE SPANGLER, WILLIAM GAUGERT, BEN BRANTMEIER, ROD LAUDENSLAGER**

**Monday – August 18, 2014**

1. Call to order
2. Roll call
3. Certification of compliance with open meetings law
4. Approval of agenda
5. Public Comment
6. Closed session pursuant Wisconsin State Statute 19.85 (1)(c) regarding considering employment or promotion of public employees.

5:30 p.m. – 6:00 p.m. – Briefing on Candidates

6:00 p.m. - 6:30 p.m. – Candidate

6:30 p.m. - 7:00 p.m. – Candidate

7:00 p.m. – 7:30 p.m. – Candidate

7:30 p.m. – 8:00 p.m. – Candidate

8:00 p.m. – 8:30 p.m. – Candidate

8:30 p.m. – 9:00 p.m. - Interview scoring

7. Adjourn

*Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 24 hours prior to the meeting so appropriate arrangements can be made.*

**Agenda**  
**Jefferson County Land & Water Conservation Committee (LWCC)**  
***"Working Together to Protect & Enhance the Environment"***  
**Jefferson County Courthouse, 311 S Center Ave, Rm 112**  
**Jefferson, WI 53549-1701**  
**Wednesday, August 20, 2014 ~ 8:00 am**

Committee Members: Frank Anfang, Matthew Foelker, Peter Hartz, Ed Morse, Carlton Zentner

- 1) Call to Order
- 2) Roll Call (Establish a Quorum)
- 3) Certification of Compliance with the Open Meetings Law
- 4) Review of the July Agenda
- 5) Review and Approval of the July 16, 2014 Meeting Minutes
- 6) Citizen Comments
- 7) Communications
  - a) Department of Agriculture, Trade & Consumer Protection (DATCP) August 2014 Report
- 8) Natural Resources Conservation Service Report (NRCS)
- 9) NR 151 Overview - Joe Strupp (LWCD)
- 10) 2015 Budget Request Review
- 11) Southern Area Association Tour Report
- 12) Agricultural Plastics Recycling Program Discussion
- 13) WD Hoard Manure Pit Update
- 14) Notice of Noncompliance - Farmland Preservation Program (FPP)
- 15) Cancellation of Noncompliance - Farmland Preservation Program (FPP)
- 16) Monthly Financial Report
- 17) Set Next Meeting and Possible Agenda Items
- 18) Adjournment

Note: If committee members are not able to attend please notify the LWCD

The committee may discuss and/or take action on any item specifically listed on the agenda. Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 24 hours prior to the meeting so appropriate arrangements can be made.

**JEFFERSON COUNTY  
LOCAL EMERGENCY PLANNING COMMITTEE**

UW-Extension (Lower level of Workforce Development Center)  
864 Collins Road, Jefferson WI 53549

**WEDNESDAY, AUGUST 20, 2014 at 1:00 p.m.**

1. Call to Order
2. Roll Call (establish a quorum)
3. Certification of Compliance with the Open Meetings Law
4. Review of the Agenda
5. Citizen Comments
6. Motion for Approval of Minutes
  - a. February 19, 2014
  - b. May 21, 2014
7. Communications
8. Election for Vice-Chair Position
9. Hazardous Materials Spills/Billings
10. Exercise/Training Reports
11. Hazmat Reimbursement Charges
12. Update on Commercial Pool & Spa
13. Level IV Hazmat Team
14. Plan of Work
  - a. Approve notice for Jefferson County LEPC Compliance Inspector
  - b. Approval of the Committee By Laws
  - c. Approval of the Committee's Membership List
  - d. Approval of the Hazmat Materials Response Expenditures
  - e. Off-Sites FY 2014
15. Industry Reports
  - a. American Red Cross
  - b. Salvation Army
  - c. Wisconsin Hospital Emergency Preparedness Program (WHEPP) Region 5 Update
  - d. Jefferson County Public Health
16. Correspondence
17. Set Time/Date Next Meeting Tentative – November 19, 2014
18. Adjourn

Committee may discuss and/or take action on any item specifically listed on the agenda.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at  
920-674-7101 24 hours prior to the meeting so appropriate arrangements can be made.

**Agenda**  
**Jefferson County Historic Sites Preservation Commission**  
**UWEX Building**  
**864 Collins Rd, Room 103**  
**Jefferson, WI 53549**  
**Thursday, August 21, 2014**  
**6:30 p.m.**

Commission Members: Cindy Arbiture, Chair

Robert Birmingham Vice-Chair

Kathleen Woodbury, Secretary

Ed Morse, Jefferson Co. Board Representative

James Levy

Michael Opager

John Molinaro

1. Call to Order
2. Roll Call
3. Certification of compliance with the Open Meeting Law
4. Review the Agenda
5. Approve the minutes of the July 24, 2014 meeting
6. Communications
7. Citizen Comment

Old Business

8. Webpage edits update – James, Kathleen
9. Implementation of 2014 survey date, venue
10. Follow-up NRHP grant application request, letter of intent with list of properties to Joe DeRose, due by Sept. 12, with an itemized quote of cost per property

New business

11. John Molinaro appointment to Commission, term ending April 1, 2017
12. Annual Report 2014 to Jefferson Co. Board of Supervisors, Sept. 9
13. WHS grant available to map data of geographic interest – Bob
14. Space for JCHSPC documents at County
15. Proposal for Commission to work with UW-Whitewater, Dept. of History as a “Community Partner” - James
16. Wisconsin Farms Oral History Project. [www.wisconsinfarms.org](http://www.wisconsinfarms.org) – James
17. Annual JCHSPC public meeting – establish, date, venue
18. Future meeting date – Sept. 25 - UWEX, Rm. 12
19. Future agenda items

**NOTICE OF PUBLIC HEARING**  
**JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE**

*Steve Nass, Chair; Greg David, Vice-Chair; Don Reese, Secretary; Amy Rinard; George Jaeckel*

**SUBJECT:** Map Amendments to the Jefferson County Zoning Ordinance and Requests for Conditional Use Permits

**DATE:** August 21, 2014

**TIME:** 7:00 p.m. (*Courthouse doors will open at 6:30*)

**PLACE:** Room 205, Jefferson County Courthouse, 311 S. Center Ave., Jefferson, WI

1. **Call to Order**
2. **Roll Call**
3. **Certification of Compliance with Open Meetings Law Requirements**
4. **Review of Agenda**
5. **Explanation of Process by Committee Chair**
6. **Public Hearing**

**NOTICE IS HEREBY GIVEN** that the Jefferson County Planning and Zoning Committee will conduct a public hearing at 7 p.m. on Thursday, August 21, 2014, in Room 205 of the Jefferson County Courthouse, Jefferson, Wisconsin. A hearing will be given to anyone interested in the proposals. **PETITIONERS, OR THEIR REPRESENTATIVES, SHALL BE PRESENT.** Matters to be heard are petitions to amend the official zoning map of Jefferson County and applications for conditional use permits. A map of the properties affected may be obtained from the Zoning Department. Individual files are available for viewing between the hours of 8 a.m. and 4:30 p.m., Monday through Friday, excepting holidays. If you have questions regarding these matters, please contact Zoning at 920-674-7131.

**FROM A-T, AGRICULTURAL TRANSITION TO A-3, AGRICULTURAL/RURAL RESIDENTIAL**

**R3745A-14 – E E Hoffer/Richard Zastrow Property:** Create a 3-acre lot around the home at **W4684 Alvoss Lane** in the Town of Watertown from PIN 032-0815-0713-001 (20 Acres).

**FROM A-1, EXCLUSIVE AGRICULTURAL TO A-3, AGRICULTURAL/RURAL RESIDENTIAL**

**R3743A-14 – Jerry Wolfram/Florence E Wolfram Trust Property:** Rezone to create a 5-acre farm consolidation lot around the home at **N1388 CTH N**. The site is in the Town of Cold Spring on PIN 004-0515-1834-000 (52.054 Acres).

**R3744A-14 – Jan Arndt/D & J Arndt Trust Property:** Create a 2-acre farm consolidation lot around the home at **N2819 Willing Road** in the Town of Hebron from PIN 010-0615-3112-000 (40 Acres).

**R3746A-14 – Mike Walter/Walter Trust Property:** Create a 4-acre farm consolidation lot at **N9163 E Horseshoe Road** in the Town of Watertown from PIN 032-0815-0724-000 (45.214 Acres).



**FROM A-1, EXCLUSIVE AGRICULTURAL TO A-3, AGRICULTURAL/RURAL RESIDENTIAL  
AND FROM A-3 TO A-1**

**R3683A-13 & R3747A-13 – Brad Walter/Michael R & Sarah S Walter Trust Property:** Modify the area rezoned by R3343A-08 to create a 2.329-acre A-3 lot from PIN 032- 032-0814-1043-001 (2.329 Acres). Rezone a part of PIN 032-0814-1044-000 (62.01 Acres) from A-3 to A-1. The site is at **N8944 West Road** in the Town of Watertown.

**CONDITIONAL USE PERMIT APPLICATIONS**

**CU1788-14 – Steven & Carol Mertins:** Conditional use to allow a church as a public/semi-public use at **N9146 Klug Lane** in the Town of Waterloo on PIN 030-0813-1113-001 (1.2 Acres) in an A-3, Agricultural/Rural Residential zone.

**CU1790-14 – Paul Antczak/Diane G West Property:** Conditional use to allow a duplex at **N4615 Highland Drive** in the Town of Sullivan, on PIN 026-0616-0244-010 (4.155 Acres). The property is zoned A-3, Agricultural/Rural Residential.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 24 hours prior to the meeting so that appropriate arrangements can be made.

*A recording of the meeting will be available from the Zoning Department upon request.*

# Office of the Sheriff – Jefferson County



411 S. Center Avenue  
Jefferson, Wisconsin 53549-1703

**Paul S. Milbrath, Sheriff**

**Jeffrey Parker, Chief Deputy**

Jerry Haferman ★  
Administrative Captain

Duane Scott ★  
Patrol Captain

Paul Wallace  
Jail Captain

## **AGENDA**

### **LAW ENFORCEMENT AND EMERGENCY MANAGEMENT COMMITTEE**

Jefferson County Courthouse, Room 112  
311 S. Center Ave.  
Jefferson, WI 53549

**August 22, 2014 @ 8:30 a.m.**

**DWAYNE MORRIS, CHAIR; AMY RINARD, VICE CHAIR; AL COUNSELL, SECRETARY; KIRK LUND; MICHAEL WINEKE**

1. Call to order
2. Roll call
3. Certification of compliance with open meetings law
4. Approve agenda
5. Approval of the June 27, 2014 meeting minutes
6. Public comment
7. Communications
8. Report regarding Jail Nurse Visioning Study – Kathy Eisenmann, UW-Ext.
9. Update on Sullivan / Rome tower
10. Grants – Update of ongoing or new grants
11. Report from the Sheriff
12. Review monthly bills and financial items
13. Report on the budget
14. Review monthly jail and patrol activity reports
15. Discuss / approve jail assessment fund items
16. Next meeting date is September 26, 2014
17. Adjourn

The committee may discuss and/or take action on any item specifically listed on the agenda.

*Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.*

Business 920.674.7310 ★ Patrol 920.674.7344 ★ Detectives 920.674.7360 ★ Civil Process 920.674.7339 ★ Jail 920.674.7336  
Toll Free: Jefferson County 1.800.675.7310

# **Korth County Park**

## **Ribbon Cutting Ceremony Event Invitation**

Date: Friday, August 22, 2014  
Time: 3:00PM – 4:00PM  
Where: Korth County Park  
Address: W8930 Korth Lane  
Lake Mills, WI



## **You are cordially invited to join Jefferson County for a Ribbon Cutting ceremony to celebrate the new Playground.**

A quorum of the Jefferson County Board of Supervisors or any committee thereof may be present. No business will be conducted during the event.

Individuals requiring special accommodations for attendance at the groundbreaking ceremony should contact the County Administrator 24 hours prior to the event at 920-674-7101 so appropriate arrangements can be made.

***LOWER SPRING LAKE PROTECTION & REHABILITATION DISTRICT***

***4th Quarterly Meeting***

***August 23, 2014   11:00 A.M.   Palmyra Beach Pavilion   Annual Picnic***

- Call to order (Carol)
- Reading of Minutes for June 14, 2014 (Pat)
- Treasurer's Report (Vicki)
- 2014-2015 Budget Review and Vote (Vicki)
- August Aquatic Plant Sampling Report (Patricia)
- Harvester Operation Report (Al)
- Boat Launch Update (Al)
- Clean Boats, Clean Waters Report (Anne)
- Grant Project Update (Vicki)
- Vote for Treasurer (2014-2017)
- Carp Removal (Pat)
- Open Forum
- Next Meeting Date
- Adjournment